



COMPLAINT ASSESSMENT FORM

Supplier Name	Cakrawala Mega Indah	Complaint No. : 04/CAF/PCH/II/GAP/2026
Address	JL MH Thamrin N, Bii plaza, Tower II 18 th floor,	
	Jakarta	CIF No.: 003/WEB/II/2026
Phone	021-3929266-69	
PIC	Oscar / Oktavina	Invoice No. :
PO	PO/25/0475	
Quantity Order	3.000.000 KG	Product : HVS ROLL
Quantity Complaint	491,4 KG	Specification : HVS ROLL 70 73 AQNA

Problem :

KERTAS KENDOR

Category of Complaint

- ☒ Quality ☐ Handling
☐ Packaging ☐ Quantity
☐ Delivery
☐ Ect

Claim value (IDR/USD/SGD/EUR) :

Rp. 5.651.100.-

In Words

(Lima Juta enam ratus lima puluh satu ribu seratus rupiah)

Data :

- ☒ Original sample / before process ☐ Copy of DN
☐ Sample after process ☒ Photo
☐ Comparison sample ☐ Packaging
☐ Inspection Card ☐ Pull Tape (for Picking / Dusting problem)
☐ Ream Label
☐ Ect

Notes :

NOMOR ID ROLL QTY KET' RUSAK
214056954 491,400 KERTAS KENDOR
NO.DO 5782307226

Jakarta, 26 Januari 2026

Prepared by,
26-01-2026

Checked by,
26-01-2026

Approved by,

(Gita Siti)
(Staff Pembelian)

(Maurina Gurning)
(Ka. Bag. Pembelian)

(.....)
(Supplier)